

Minutes of a meeting of the General Purposes Licensing Casework Sub- Committee on Monday 23 June 2025

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Committee members present:

Councillor Lygo

Councillor Sandelson

Councillor Muddiman (Chair)

Officers present for all or part of the meeting:

Hannah Carmody-Brown, Committee and Member Services Officer

Alison Daly, Legal Advisor

Prawesh KC, Licensing Compliance Officer

Katie Thorp, Supervising Senior Licensing Officer

Apologies:

No apologies were received

125. Declarations of Interest

Councillor Lygo informed the Sub-Committee that the applicant described in item 7 lives at an address within the division he represents as County Councillor, but he did not personally know him.

The Chair informed the Sub-Committee that the applicant described in item 9 lives at an address which is a block of flats she historically resided at. She also assured members that she did not personally know the applicant.

126. Procedure to be followed at the meeting

The Sub-Committee noted the relevant procedure for the meeting.

127. Minutes

The Sub-Committee **approved** the minutes of the meetings held on 14 April 2025 and 22 April 2025 as true and accurate records.

128.Exempt Matters and Confidential Session

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

129.Suitability to continue to drive a Private Hire Vehicles

The General Purposes Licensing Casework Sub-Committee resolved to:

- **Issue a final warning**, taking into account the details set out in the report and the representations made at this Sub-Committee meeting.

130.Application to drive Hackney Carriage and Private Hire Vehicles

The General Purposes Licensing Casework Sub-Committee resolved to:

- **Refuse** the application for a new Hackney Carriage and Private Hire Vehicles licence, taking into account the details set out in the report and the representations made at this Sub-Committee meeting.

131.Application to drive Hackney Carriage and Private Hire Vehicles

The General Purposes Licensing Casework Sub-Committee resolved to:

- **Grant** the application for a new Hackney Carriage and Private Hire Vehicles licence, taking into account the details set out in the report and the representations made at this Sub-Committee meeting.

132.Confidential Minutes

The Sub-Committee **approved** the confidential minutes of the meetings held on 14 April 2025 and 22 April 2025 as true and accurate records.

133.Dates of future meetings

The Sub-Committee noted the dates of future meetings.

The meeting started at 6.00 pm and ended at 9.30 pm

Chair

Date: Monday 28 July 2025

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.

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